Temporary Full Time Costume Technician

MCT, Inc. (the Missoula Community Theatre & Missoula Children’s Theatre) has an opening for a temporary full-time Costume Technician through the end of August 2023. This position has an opportunity to become permanent position for the right candidate. We are looking for a professional with a passion for people and eager to join an exciting mission-driven company. In this friendly, fast-paced, non-profit organization, the Costume Technician works with Costume Designers to bring costume designs for all programs at MCT to full realization through pulling, altering, or constructing garments.

Duties/Responsibilities

- Construction, pull & maintain costumes for community and children’s theatre and tours.
- Taking measurements for cast members.
- Laundry for all programs at MCT.
- Strike costumes day after final performance.
- Check in, inventory, fill out condition reports and repair tour costumes.
- New pattern development including draping and drafting.
- Alterations and notes on costume pieces.
- Maintain cleanliness and order in all areas.
- Deliver/ pick up dry cleaning or arrange for delivery or pick up.
- Assist designer with fittings.
- Deconstruct and alter existing garments.
- Help instruct and supervise volunteers.
- Attend dress parade and/or dress rehearsal as assigned by Production Manager.
- Pull and restock costumes.
- Machine Maintenance as assigned.
- TAD costume construction and maintenance as assigned.
- Dye fabric.
- Style and maintain wigs as assigned.
- Run errands as needed.
- Handle costume rentals as assigned.
- Facilitate hair and make up for shows as assigned.
- Process donations as needed.
- May be asked to act as Costume shop Volunteer coordinator.
- May be asked to act as costume stock coordinator.

Qualifications:

- Must be able to sew, by hand and by machine.
- Must be able to set in sleeves and put in zippers and have experience with buttonholes.
**Compensation:**

$15.00 per hour. Benefits are competitive.

**To apply:**

Start date is ASAP.

Please email resume and application to Adam Covert: acovert@MCTinc.org. **No phone calls please.**

*MCT is an Equal Opportunity Employer committed to equity, diversity, inclusion and justice in our organization and our community, and thus we seek a broad spectrum of employees. We strongly encourage and welcome applicants who are Black, Indigenous or People of Color, as well as those who are from underrepresented communities.*