## HOUSING REQUIREMENTS

Providing housing for the two MCT Tour Actor/Directors is your responsibility as the Presenting Organization. Housing must be provided a total of seven (7) nights, Sunday to Sunday, regardless of schedule variations set by the Presenting Organization (i.e. Tuesday start, Friday shows). Housing shall be private (one person per room), clean, comfortable, and safe accommodations, for the two Tour Actor/Directors, either in a hotel/motel or private home(s). Married teams will require only one room with one appropriately sized bed. Obtaining complimentary rooms for the two Tour Actor/Directors is often a possibility if you ask a local motel or hotel well in advance. This enables you to keep your expenses low, and helps us keep our fees well below the level of most theatre residency programs.

You may also choose to house the team in a private home(s). For the Tour Actor/Directors, the host families often provide wonderful memories and may launch new friendships. This is a wonderful opportunity for cultural exchange and a "home away from home" experience for the team. The option of a homestay allows you to keep your costs down, but please take care to screen the hosts and accommodate any allergies your tour team may have. This is not only to ensure that the minimum requirements of clean, safe, and comfortable are being met, but to also ensure the health of the tour team. Providing a sofa bed in an open family room or asking the Tour Actor/Directors to share a room (unless married) is NOT acceptable. In addition, please confirm that the lodging is equipped with a telephone land-line or adequate cell phone coverage. This is imperative to ensure the comfort and safety of the team. Please understand that the Tour Actor/Directors, like anyone else, need their privacy. If you are planning to arrange housing for the team at two separate homes, please keep in mind that the team has only one vehicle. If you have any questions about this, please contact our office before arranging housing for the team.

Tour Actor/Directors are trained professionals who wish to do their best while in your community. Their comfort and health are important to the success of your residency week.

A few weeks before the residency week, please pass along the HOMESTAY LETTER to the host family(ies) you have chosen. Also, please give the hosts a copy of your team's biography before the residency week, so that they may be fully prepared for the arrival of the team and aware of any important allergy information. Thank you!