Dear Host Family,

Thank you for your hospitality in housing a Missoula Children's Theatre Tour Actor/Director. We hope that this week will be a great experience for all involved. Here are some things to keep in mind when preparing for the week:

- The Missoula Children's Theatre requires that each person have his/her own clean and private bedroom complete with bedding, towels and access to a phone land-line or sufficient cell phone coverage. A married team will require one room with one appropriately sized bed. In the event that the team is married, you will be notified before their arrival. This is for their comfort and yours. Please understand that the Tour Actor/Directors, like anyone else, need their privacy. For example, housing an Actor/Director in a room where the family uses the TV or computer is not an acceptable situation. We appreciate your attention to this. If the space in your home does not allow for this privacy, please notify the local contact, so that other arrangements can be made.

- Please check with the local contact regarding the allergy information of the Tour Actor/Directors to ensure their comfort and health during their stay.

- The Missoula Children's Theatre Tour Teams are on the road most of the year and would welcome a home-cooked meal, however this is not a requirement. Also, due to their schedules, they may have other plans for the evening, such as doing laundry or putting up the set. So, please talk to them early in the week if you would like to invite them for a meal. The team will also be interested in knowing how much access to the kitchen they may have (may they cook, can they store food in your fridge, will you cook, etc.).

- The team may be driving a great distance to your town. They may arrive a little tired and possibly late in the evening. Please ask the local contact for an approximate time of arrival.

- The MCT Tour Actor/Directors wish to be gracious houseguests. Please let them know of any unusual schedules or house rules you may have.

- Please note that all teams (except married teams) must have two private bedrooms with doors, even if both team members are the same gender. They may share a bathroom.

Again, thank you for your hospitality!

(Presenter, please attach specific bio information, including any allergies or food restrictions to this sheet.)

MISSOULA CHILDREN’S THEATRE
A PRODUCTION OF MCT, INC.

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